

Filey Town Council

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5 November 2024

Dear Councillor,

Staffing Committee Meeting

You are hereby summoned to attend a Staffing Committee meeting to be held on **Monday 11th November 2024**, commencing at **1:00pm in the Council Chamber**.

The agenda for the meeting is set out below.


Jason Spencer
Town Clerk

Agenda

Committee Members:

Councillors Fenlon, Houlden-Banks, Howgate, D Hubbard, Robinson and Randall

No	Item
1	Apologies Committee to note any apologies, the reason(s) given for absence and consider acceptance of them.
	<u>Procedural items</u>
2	Declarations of interest Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest. Code of Conduct

No	Item
3	<p>Minutes of Previous meeting The minutes of the previous meeting will be circulated on a separate communication.</p>
<u>Business items</u>	
4	<p><u>Exclusion of the press and public</u> Due to the confidential nature, Members may resolve to exclude the press and public from the meeting during consideration of the next item in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. The next item on the agenda can be treated as confidential as they refer to matter of a confidential nature.</p>
5	<p>Administrative Assistant To consider feedback from YLCA and next steps.</p>
6	<p>2024/25 Pay Award To receive an update on the 2024/25 pay award.</p>
7	<p>Appraisal Outcome To receive an update</p>
8	<p>Assistant Supervisor Job Description To review the job description for the Assistant Bandstand Supervisor</p>
9	<p>Health and Safety & Security Issues To consider an update from the last meeting.</p>
<u>Next Meeting</u>	
10	<p>Items for inclusion on the next meeting agenda Members may use this opportunity to raise items for discussion at future Committee meetings.</p>
11	<p>Date and time of the next meeting To be considered.</p>